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Our Ref : 050/RDC/NCH
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Mr Robest Yong
Agensi Inovasi Malaysia

Dear Sir,

Panel of Expert for Occupational Standard Development Workshop –Industrial Design

We are in the midst of developing the Curriculum for our new Diploma program. The Occupational Standard will be our main reference for the knowledge, skills and attitude content for our training and learning. The Occupational Standard is best being developed with the participation of practitioners and experts from industry who are able to determine the work organization and processes required in the rapid technological change environment.

Therefore, we will be gathering panel of experts who will be participating in workshop sessions to determine the occupational standards that will assist us in designing and developing our technical program with the current industrial needs. Therefore, it is our privilege to invite you or one of your personnel (preferably practitioner) as an expert and panel for Occupational Standard Development Workshop.

The workshop for the occupational standard development will be held on **2nd-3rd October 2012** at **German Malaysian Institute**. Accommodation and food & beverages will be provided during the workshop period. As part of remuneration, panelists will be given RM500 per day inclusive of mileage and toll charges. We would be delighted to provide more details about the workshop once you have confirmed your participation.

We would be glad if you could call us at 017-3121048 (Ms Wan Hamiza) or 013-3925010 (Ms Sharifah Faizah) for your confirmation to participate in the Occupational Standard Development Workshop.

Your willingness to share your expertise in the workshop will be highly appreciated and together we shall strive to generate workforce for high income nation.

Thank you.

Best regards

Ngan Cheng Hwa
Deputy Managing Director
Training & Education